

PASS POOL BOARD MEETING

July 29, 2019

6:00 PM Municipal Office

IN ATTENDANCE: Sherri Gleave, Judy Sciarra, Lesley Margetak, Doreen Glavin, Lisa Sygutek, Jared Koentges (Regrets – Leone Stacheruk, Pauline Beech)

1. AGENDA: Lesley presented the Agenda. Judy asked to add to Old Business **E. CFEP grant status.** Jared asked to add to New Business **E. Closing Date.**

Sherri **MOVED** the agenda be adopted as amended. Judy **SECONDED** the motion. **CARRIED.**

2. MINUTES: The minutes from the July 15, 2019 meeting were read.

Doreen **MOVED** the minutes be adopted. Sherri **SECONDED** the motion. **CARRIED.**

3. OLD BUSINESS:

A. Certification - All current lifeguard certification is in the binder at the Pool Office.

B. Police Checks – Some of the senior guards require a copy of the form to be submitted for their RCMP clearance. Judy will get copies to Jared to be distributed to those who need them. Once all are returned they will be added to their personnel files with HR.

C. Pool Dimensions Update – Approved unofficially – the councillors inquired and have received notice today that the measurement conforms to regulations for sanctioning by Swim Alberta. Sherri will contact the Swim Alberta governing body and send the information to be certified and documented.

D. Pool Keys – Jared has 2 keys to be given to Pool Board designates.

E. CFEP grant Application – Judy has spoken with Sylvia, a representative from the CFEP grants program, and she said that no decisions on the grants will be made until the government resumes in the fall.

4. NEW BUSINESS:

A. Manager's Report – verbal:

- Staffing – Management has addressed some tardiness for shifts - now it is better.
One senior resignation but should be absorbed by remaining seniors.
Young cashiers have been doing very well with their cash-outs.
- Maintenance – Hot tub has had some issues but they drain and re-fill which seems to help.
Showers are very hot – Jared has tried to regulate. (Board members said a call-out should be made for public works to call the plumber)
- Special Events – Heritage Day Party on August 5th will be a Hawaiian theme sponsored by Riversdale (1:00 – 6:00 PM). Doreen will donate 2 coal-themed cakes and Jared will get hot dogs and drinks to be sold.
Servus Credit Union will sponsor free swimming on August 10th and 17th.

B. Variance Report – not available so far. Lisa said there has been a new financial officer hired so Jared can ask for a current report and expect it soon. Current revenue is \$71,154.95. Last year at this time it was \$70,117.00. Jared said chemical expenses will be higher this year.

C. Special Events/Rentals - To date there has been \$2000.00 revenue from special events & birthday parties.

D. Horace Allen Request – Lesley asked for a donation of Family Flex Passes for the upcoming silent auction fundraiser for the schools' Outdoor Classroom Project to be held at the Heritage Days Community Market in Flumerfelt Park on Saturday, August 3.

Lisa **MOVED** to donate 2 family flex passes to the Horace Allen silent auction fundraiser on August 3.

Judy **SECONDED** the motion. **CARRIED.**

E. Closing Date - The Last Day Party/Event will be held on Sunday, September 1, 2019 from 1:00–6:00.

Many guards will need to leave by September 2. Jared will look for a sponsor for this.

Management will complete the year-end Management Report as soon after closing date as possible and provide a hard copy to the Board. Staff reflections and comments will follow HR protocol.

Next Meeting: Monday, August 12, 2019 at 6:00 PM

Lisa **MOVED** the meeting adjourn at 7:00 PM.