



**Municipality of Crowsnest Pass**

**Organizational Meeting**

**Municipal Council Chambers  
8502 – 19 Avenue, Coleman, Alberta  
Tuesday, October 22, 2019 at 7:00 pm**

- 1. Adoption of Agenda**
- 2. 2020 Council Meeting Dates**
- 3. 2020 Deputy Mayor Schedule**
- 4. 2020 Council Committee Appointments**
- 5. Confidential – In Camera**  
**2020 Municipal Board and Committee Appointments**
  - a) Personal Privacy – Council Board and Committee Appointments – *FOIP Act Section 17*
  - b) Personal Privacy – Council Youth Representative Appointment – *FOIP Act Section 17*
- 6. Business Out of Camera**
- 7. Adjourn**



**Municipality of Crowsnest Pass**  
**Request for Decision**

**Meeting Date: October 22, 2019**

**Agenda #: ORG 2019-10-22-2a**

**To: Council**

**Originated by:** Patrick Thomas, Chief Administrative Officer

**Subject:** 2020 Council Meeting Dates

**Recommendation:**

That Council approve the 2020 schedule of Council meeting dates.

**Executive Summary:**

Annually at the Organizational Meeting of Council, the proposed meeting date schedule for the following year is presented to Council for review and adoption as per the Council Procedural Bylaw.

**Relevant Council Direction, Policy or Bylaws:**

Bylaw 923, 2015 Council Procedural Bylaw

**Discussion:**

The proposed meeting date schedule for 2020 is presented annually to Council for review taking into consideration dates scheduled for the Spring and Fall RMA Conventions and the AUMA convention in September. A reduced schedule of meetings is also presented for the months of July and August. Consideration was also given to meeting dates following long weekends to ensure adequate time for review of meeting packages and preparation time for Administration.

**Analysis of Alternatives:**

Council could choose to select alternate dates for any of the meetings on the proposed meeting schedule.

**Financial Impacts:**

None


**Stakeholder Engagement:**

- Council
- Administration

**Attachments:**

- 2020 Meeting Schedule

**Authorization**

Approved by:  Patrick Thomas, P.Eng., CLGM  
Chief Administrative Officer

Date: 2019-10-18



**Municipality of Crowsnest Pass**  
**Request for Decision**

**Meeting Date: October 22, 2019**

**Agenda #: ORG 2019-10-22-3a**

**To: Council**

**Originated by:** Patrick Thomas, Chief Administrative Officer

**Subject: 2019-20 Deputy Mayor Schedule**

**Recommendation:**

That Council review the proposed 2019-20 Deputy Mayor Schedule and pass a motion to adopt the schedule as presented.

**Executive Summary:**

Annually at the Organizational Meeting of Council, the proposed Deputy Mayor schedule for the following year is presented to Council for review and adoption as per the Council Procedural Bylaw.

**Relevant Council Direction, Policy or Bylaws:**

Bylaw 923, 2015 Council Procedural Bylaw

**Discussion:**

The Deputy Mayor schedule for 2019-20 is presented annually to schedule Council members to act as Deputy Mayor in two month increments over the course of the following year. The Deputy Mayor will assume responsibilities of the Mayor in case of absences.

**Analysis of Alternatives:**

Council could choose to re-arrange the proposed schedule prior to adoption.

**Financial Impacts:**

None

**Stakeholder Engagement:**

Council

Administration

**Attachments:**

- 2019-20 Deputy Mayor Schedule

**Authorization**

Approved by:  Patrick Thomas, P.Eng., CLGM  
Chief Administrative Officer

Date: 2019-10-18



**Municipality of Crowsnest Pass**  
**Request for Decision**

**Meeting Date: October 22, 2019**

**Agenda #: ORG 2019-10-22-4a**

**To: Council**

**Originated by:** Patrick Thomas, Chief Administrative Officer

**Subject:** Council Committee Appointments

**Recommendation:**

That Council approve the proposed 2020 Council Committee appointments.

**Executive Summary:**

Annually at the Organizational Meeting of Council, the proposed council committee appointments for the following year is presented to Council for review and adoption as per the Council Procedural Bylaw.

**Relevant Council Direction, Policy or Bylaws:**

Bylaw 923, 2015 Council Procedural Bylaw

**Discussion:**

The Council Committee appointments for 2020 is presented annually to appoint Council members to sit on various Council Committees and non-affiliated organizations over the course of the following year. The current appointments are summarized in the attachment.

**Analysis of Alternatives:**

Council could choose to re-arrange the proposed appointments prior to adoption.

**Financial Impacts:**

None


**Stakeholder Engagement:**

- Council
- Administration

**Attachments:**

- Council Committee Appointments

**Authorization**

Approved by:  Patrick Thomas, P.Eng., CLGM  
Chief Administrative Officer

Date: 2019-10-18