



MUNICIPALITY OF CROWSNEST PASS

MINUTES

Special Budget Meeting

Thursday, September 6, 2018

A special budget meeting of the Council of the Municipality of Crowsnest Pass was held in Council chambers on Thursday, September 6, 2018.

Council Present:

Mayor Blair Painter, Councillors: Marlene Anctil, Dave Filipuzzi, Doreen Glavin, Gordon Lundy, Lisa Sygutek, Dean Ward

Administration Present:

Patrick Thomas, Chief Administrative Officer
Ola Oladele, Director of Finance
Mel Bohmer, Director of Development, Engineering and Operations
Kristin Ivey, Manager of Corporate Services
Joey O'Brien, Manager of Community Services
Sasha Lassey, Recording Secretary

CALL TO ORDER

Mayor Blair Painter called the meeting to order at 9:35 am.

ADOPTION OF AGENDA

Additions:

Councillor Ward requested to add: In-Camera

B01-2018-09-06: Councillor Lundy moved to adopt the agenda as amended.

Carried

REQUEST FOR DECISION – 2019 BUDGET CALENDAR AND DEVELOPMENT

GUIDELINES

2019 Council Budget Timetable

- Request by Administration to change the November 5 proposed date to November 1 at 9 am
- Public budget document will be available for Council review on November 27 and available to the public on November 30
- Council requests alternate means of advertising for residents who are not online including picked up at the office, notice on the radio, local paper, website, social media, and utility bill insert
- Public Survey questionnaire along with key initiatives will be available for Council review on October 4

B02-2018-09-06: Motion by Councillor Glavin to approve the 2019 budget calendar as amended.
Carried

2019 Budget Development Guidelines

Administration requested that Council bring forth any additional initiatives to considered in the 2019 budget.

Councillor Sygutek requested that administration investigate costs to complete the ball/soccer complex in Hillcrest in a future budget year 2019/2020

B03-2018-09-06: Motion by Councillor Ward for administration to investigate development of a trap, neuter and release program as part of the 2019 budget.
Carried.

Councillor Lundy provided some recommendations that were reviewed by Council and administration including items in:

- Economic Development
- Protective Services
- Water and Sanitary Sewage Infrastructure
- Community Trails
- Community Beautification

- Electrical Distribution Funds
- Community Arena
- Senior's Lodge
- Ball Diamonds

**Mayor Painter called short recess at 10:24 am. Carried
Reconvened at 10:44 am.**

Council and administration continued discussions on items presented by Councillor Lundy. The following recommendations were made for each.

Future Strategic Planning Discussion

- Economic Development
 - Establish four party Economic Advisory Committee
 - Acquire industrial lands
- Continuing Community Beautification

Remove from 2019 Budget Initiatives

- Annexation of lands for future Economic Development will require further Council discussion at a later date

Add to New 2019 Budget Initiatives

- Community Trails
 - Paving walking trail between Blairmore and Frank
 - Snow blowing apparatus for snow clearing
 - Extend water facilities to Riverside Park
- Community Beautification enhancement to include hanging baskets above the current \$15,000 placeholder

Requires Further Review by Administration

- Protective Services assessment of fire protection from wildfires
- Water & Sanitary Sewage Infrastructure Upgrades and Extensions
 - Administration is already exploring options; is included in a previous capital plan study
 - Mayor Painter requested that these investigations include the Wolfstone development
- Walking Trail System Development
 - Obtain easements for extension of trail through the Devon property; ensure all easements along trail system are secured
 - Planning with UROC to determine length of route and details of trail system. Council would like information about the trail expansion before plan goes ahead. Administration will make the appropriate contacts and discussions.
- Community Beautification
 - Tree planting along main street. Administration suggested waiting to see results of Coleman rehabilitation to see if an appropriate retrofit can be found
 - Encourage signage along main street to divert parking on main street
- Electrical Distribution Funds
 - Administration to create a bylaw to determine how the funds will be handled in the future
- Community Arena
 - Address lack of overflow parking issues
 - Address parking issues on 22 Avenue during major events
- Seniors Lodge walking path
 - Administration has already begun plans on this development with the addition of a small section of sidewalk, across highway 3, North of the Cinnamon Bear

Councillor Ward made an additional request that administration highlight all the efficiencies noted in Guideline 5 during the 2019 budget process.

Consumer Price Index

Consumer Price Index Change

B04-2018-09-06: Motion by Councillor Glavin to accept the 2019 budget guidelines as amended.
Carried

B05-2018-09-06: Motion by Councillor Ward to go In Camera for the purpose of discussion of the matters of Personal Privacy, under the FOIPP Act, Section 17 at 11:31 am. Carried

B06-2018-09-06: Motion by Councillor Filipuzzi to come out of In Camera at 12:05 pm. Carried

ADJOURN

B07-2018-09-06: Motion by Councillor Filipuzzi to adjourn the meeting at 12:06 pm.

Carried

Next Budget Deliberation Meeting October 4, 2018 at 9am in Council Chambers



Blair Painter
Mayor

Date: Oct 29/18



Patrick Thomas
Chief Administrative Officer

Date: Oct 29/18