

BYLAW NO. 657, 2005

A BY-LAW OF THE MUNICIPALITY OF CROWSNEST PASS, IN THE PROVINCE OF ALBERTA, TO PERMIT THE INSPECTION OR COPYING OF DOCUMENTS AND TO LEVY A FEE FOR SUCH SERVICE AS PROVIDED BY THE MUNICIPAL GOVERNMENT ACT.

WHEREAS, under provisions of the Municipal Government Act, the Council has the authority to pass such a Bylaw;

NOW THEREFORE, the Council of the Municipality of Crowsnest Pass duly assembled, enacts as follows:

1. Any elector, or owner or purchaser of land within the municipality may at all reasonable times inspect:
 - (a) any contract approved by Council or an executive committee and any Bylaw or account after it has been submitted to the Council'
 - (b) any report of any committee or of any official of the Municipality after it has been submitted to the Council, other than an opinion or report of the Municipal solicitor or of any counsel engaged by the Municipality, and
 - (c) the minutes of Council, after they have been adopted by the Council.

and the Chief Administrative Officer shall within a reasonable time after receiving a written demand by an elector or owner or purchaser of land within the Municipality, furnish him with copies of any of those documents or parts thereof at a rate as set out in Schedule "A" of this Bylaw.

2. Notwithstanding Section 1, the charge for a copy of a Bylaw furnished by the Chief Administrative Officer under that Section shall not exceed \$10.00 plus GST unless the copy is the form of a publication that is offered for sale to the public.
3. Any elector may at all reasonable times inspect any audited report or abstract thereof, and take a copy thereof or extracts therefrom at no charge.
4. Council may by resolution provide that Section 1 does not apply with respect to a specified portion of a contract that contains technical or commercial information the release of which could jeopardize the future competitive position of the contractor.
5. The Chief Administrative Officer,
 - (a) on receipt of the fee shown in Schedule "A" of this Bylaw, shall issue a certificate showing whether or not all taxes in respect of any assessable parcel of land or other property have been paid and, if not, the amount of current taxes and arrears payable against the parcel or other property, and
 - (b) on receipt of the fee shown in Schedule "A" of this Bylaw, shall issue a statement in writing showing:
 - (i) the description of a parcel as set out in the assessment roll, and
 - (ii) the latest assessment value of the land and of the improvements thereon as set out in the assessment roll, and
 - (iii) shall include in the statement the assessments year by year, as set out in the assessment roll, for the years requested.

6. The Chief Administrative Officer, on a request thereof in writing and on receipt of the fee shown in Schedule "A" of this Bylaw, shall supply to the owner or purchaser of any parcel of land or improvement owned or being purchased by him, a copy of the assessment record or particulars as to the assessed value of the parcel of land or improvement.
7. The property owner will be provided with the current tax levy, assessment, lot size, civic address and outstanding local improvement letters of intent free of charge.
8. Upon request and receipt of the specified fee the Chief Administrative Officer shall supply any item listed on Schedule "A" of this Bylaw.
9. This Bylaw shall come into force and take effect on the date of final passing.

BYLAW NO. 551, 2001 IS HEREBY REPEALED.

READ a first time this 11th day of October, 2005 A.D.

CARRIED

READ a second time this 11th day of October, 2005 A.D.

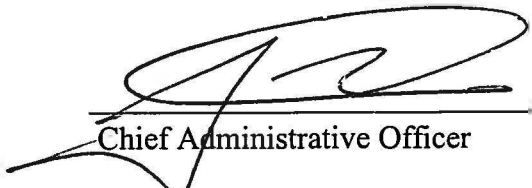
CARRIED

READ a third and final time this 25th day of October, 2005 A.D.

CARRIED UNANIMOUSLY



Mayor



Chief Administrative Officer

8

SCHEDULE "A" – PAGE 1

INFORMATION FEES

SECTION 1:

Fee for any document authorized for Release by Section 1 of Bylaw 657, 2005 \$0.50 plus GST per single page or portion thereof

SECTION 5:

Fee for a tax certificate authorized for release by Section 5(a) \$20.00 per certificate (includes G.S.T.).

Further fee for description of a parcel or for detailed assessment information on a year by year basis as provided for in Section 5(b) (Tax Search) \$10.00 per parcel

SECTION 6:

Fee for a copy of the assessment records Authorized for release by Section 7 \$.50 plus GST per single page or portion thereof

SECTION 8:

Fees for the release of information authorized by Section 8:

	<u>PRICE</u>	<u>GST</u>	<u>TOTAL PRICE</u>
Burning Permit	\$ 5.00		\$ 5.00
Car/Truck Pick-Up Sticker	\$ 14.02	\$.98	\$ 15.00
Cemetery Work Permit	\$ 10.00		\$ 10.00
Fax (Minimum –cover sheet & 1 st page)	\$ 2.00	\$.14	\$ 2.14
Second and subsequent sheets	\$.50	\$.04	\$.54
Fridge or Freezer Sticker	\$ 23.36	\$ 1.64	\$ 25.00
Land Use Bylaw Book	\$ 70.00	\$ 4.90	\$ 74.90
License Plates	\$ 2.00		\$ 2.00
Maps			
AERIAL (old)	\$ 4.67	\$.33	\$ 5.00
OWNERSHIP	\$ 14.02	\$.98	\$ 15.00
PLAN	\$ 6.54	\$.46	\$ 7.00
GIS (Black & White)	\$ 3.27	\$.23	\$ 3.50
GIS (Colour)	\$ 9.35	\$.65	\$ 10.00
Municipal Flag	\$ 50.70	\$ 3.55	\$ 54.25
Municipal Pin (Metal)	\$ 1.87	\$.13	\$ 2.00
Municipal Pin (Plastic)	\$.93	\$.07	\$ 1.00

SCHEDULE "A" – PAGE 2

INFORMATION FEES

SECTION 8 (cont'd):

Fees for the release of information authorized by Section 8:

	<u>PRICE</u>	<u>GST</u>	<u>TOTAL PRICE</u>
Photocopy (single sheet)	\$.50	\$.04	\$.54
Tax Appeal Fee			
Properties with Residential Mill Rates	\$ 25.00		\$ 25.00
All other Properties:			
Assessed Value \$0.00 - \$999,999	\$ 100.00/property		\$ 100.00/property
Assessed Value \$1,000,000+	\$ 200.00/property		\$200.00/property
Returned Cheques (N.S.F.)	\$ 15.00		\$ 15.00
Returned (A.F.T. and E.F.T.)	\$ 15.00		\$ 15.00
Wood Stove Permit	\$ 50.00		\$ 50.00
Freedom of Information Request	\$25.00		\$25.00
Other documents	\$.50 per single page to a maximum of \$10.00 Per document plus G.S.T.		