

## **MUNICIPALITY OF CROWSNEST PASS**

### **BY-LAW NO. 823, 2011**

#### **A BY-LAW OF THE MUNICIPALITY OF CROWSNEST PASS, IN THE PROVINCE OF ALBERTA, FOR THE DISCHARGE OF SEPTAGE INTO MUNICIPAL OWNED SEPTAGE DISPOSAL FACILITIES.**

WHEREAS, under the authority of the Municipal Government Act being Section 7 (g), Chapter M-26, Revised Statutes of Alberta 2000 and any amendments thereto, a municipal council may pass Bylaws establishing and regulating a system for disposal of domestic septage waste collected and transported by commercial vehicles from within the municipal boundaries;

AND WHEREAS, the Municipality of Crowsnest Pass in the Province of Alberta in collecting, treating and disposing of domestic septage waste prescribes the terms and conditions upon which the system may be utilized and establish a rate for charges payable for use of the disposal system;

AND WHEREAS, the Municipality of Crowsnest Pass will enter into a Septage Services Disposal Agreement to provide septage disposal services to Septic Service Haulers disposing of septage from the Municipality of Crowsnest Pass;

NOW THEREFORE, the Municipal Council of the Municipality of Crowsnest Pass in the Province of Alberta, duly assembled now, hereby enacts as follows:

#### **Part 1 TITLE AND APPLICATION**

- 1.1 This Bylaw may be cited as the "Septage Disposal Facility Bylaw"
- 1.2 This Bylaw applies to all septage waste transferred to, disposed of, treated, and discharged at the Septic Disposal Facility located at the Municipal Wastewater Treatment Facility.

#### **Part 2 DEFINITION**

In this Bylaw, unless the context otherwise requires, the term:

- 2.1 **"Application"** - means a request for a Facility User Permit.
- 2.2 **"Dangerous Goods"** - means Dangerous Goods as defined in the *Transport of Dangerous Goods Act (Canada)*.
- 2.3 **"Discharge"** - means to directly or indirectly introduce a substance into a sewer, sewage facility or septage disposal facility by spilling, disposing of, abandoning, depositing, leaking, seeping, pouring, draining, emptying or by any other means.
- 2.4 **"Domestic Waste"** - means sanitary waste, or grey water generated from a residential or personal recreational use of land.
- 2.5 **"Facility User Permit"** - means a Facility User Permit for the use of the septage disposal facility issued by the Manager under this bylaw to all vehicles listed on a Facility User Permit.
- 2.6 **"Generator"** - means the owner of the property from which originates the waste that is being trucked to a septage disposal facility.

MUNICIPALITY OF CROWSNEST PASS  
BYLAW 823-2011 SEPTAGE DISPOSAL FACILITIES

- 2.7     **"Grey Water"** - means wastewater from food preparation and washing, bathing, dish washing and laundering.
- 2.8     **"Hauler"** - means the person or company that transports the waste from the generator to a septage disposal facility.
- 2.9     **"Load"** - means the contents of the hauling vehicle which is to be discharged to a septage disposal facility.
- 2.10    **"Manager"** - means the Sewage Control Manager of the Municipality.
- 2.11    **"Municipality"** - means the Municipality of Crowsnest Pass.
- 2.12    **"Officer"** - means a Municipal Bylaw Enforcement Officer.
- 2.13    **"Operator"** - means a person or an employee of a person who has entered into a Septage Services Agreement with the District.
- 2.14    **"Owner"** - means any person who is registered under the *Land Title Act* as the owner of land, or any other person who is in lawful possession of land or who is in the lawful possession or occupancy of any buildings situated on the land.
- 2.15    **"Petroleum Products"** - means materials derived from petroleum, natural gas, or asphaltic deposits, including gasolines.
- 2.16    **"Premises"** - means any land or building or both or any part thereof.
- 2.17    **"Recreational Vehicle Waste"** - means domestic waste accumulated in a holding tank in a trailer, camper, transportable housing unit, bus, or aircraft.
- 2.18    **"Sanitary Waste"** - means waste that contains human feces, urine, blood or body fluids originating from sanitary conveniences or other sources.
- 2.19    **"Septage"** - means a combination of water carried liquid and solid wastes and/or settled solids from residences, businesses and institutions normally collected in a septic tank, holding tank, or accumulated in wastewater lines.
- 2.20    **"Septage Disposal Facility"** - means the septage disposal facility listed in Schedule "A" of this bylaw that gathers, treats, and discharges septage waste as defined in the bylaw.
- 2.21    **"Septage Services Agreement"** - means a written agreement between the Municipality and a person or persons carrying out the function of hauler for the acceptance and septage disposal.
- 2.22    **"Sewage Control Manager"** - means a person appointed by the Municipality to act on behalf of the Municipality and as per Provincial Regulations.
- 2.23    **"Sewage Facility"** - means works owned by the Municipality that gather, treat, transport, store, or discharge waste.

MUNICIPALITY OF CROWSNEST PASS  
BYLAW 823-2011 SEPTAGE DISPOSAL FACILITIES

- 2.24 **"Sewer"** - means all pipes, conduits, drains and other equipment and facilities, owned or otherwise under the control or jurisdiction of the Municipality, for collecting, pumping and transporting wastewater, to a sewage facility.
- 2.25 **"Substance"** - means any solid, liquid or gas.
- 2.26 **"Trucked Liquid Waste"** - means any waste that is collected and transported from the site where the waste originated by means other than discharge to a municipal sewer.
- 2.27 **"Utility Rate Bylaw"** –Utility rate Bylaw 818 or any amendments thereafter.
- 2.28 **"Waste"** - means any substance, whether gaseous, liquid or solid, that is or is intended discharged or discarded, directly or indirectly to a sewer, sewage facility or a septage disposal facility.
- 2.29 **"Waste Discharge Permit"** - means a Waste Discharge Permit issued by a Manager under the Septage Disposal Facility Bylaw.
- 2.30 **"Wastewater"** - means the composite of water and water-carried wastes from residential, commercial, or institutional premises or any other source.

**Part 3 DISCHARGING SEPTAGE DISPOSAL FACILITY**

- 3.1 Haulers are to use caution and be responsible for actions in access and utilization of septage disposal facility.
- 3.2 Septage waste shall only be discharged into the approved septic disposal facility – located at the Bellevue/Hillcrest Lagoon facility.
- 3.3 No person shall dispose of septage waste in any location other than at the approved septage disposal facility.
- 3.4 No person shall discharge septage waste in any locations directly or indirectly into a manhole of any portion of the sewer system within the Municipality.
- 3.5 No person shall discharge septage waste directly into the Lagoon Facility Treatment or Storage Cell.
- 3.6 Recreational vehicle waste is to be disposed of at an approved Recreational Vehicle Dump Stations located within the Municipality.
- 3.7 Sections 3.2 to 3.3 do not apply to the Municipality or agent of a Municipality, where waste is removed from a Municipal sanitary sewer.
- 3.8 No person shall discharge a load at a septage disposal facility except in accordance with this bylaw.

3.9 Without limiting section 3.8

- (a) The septage waste shall be free of petroleum products and other waste considered to be industrial.
- (b) The generator, an agent of the generator, or hauler acting as an agent of the generator shall provide a manifest to the Municipality at month end which shall include the following information as it relates to each load received from a generator:
  - (i) the source of the waste;
  - (ii) the type of waste;
  - (iii) a characterization of the waste quality; and
  - (iv) the quantity of the waste.
- (c) Each vehicle owned by the hauler that is used for the purpose of waste disposal at a septage disposal facility must provide sufficient containment of loads to prevent spillage in transit, including spillage from hoses and other appurtenances.

3.10 The discharge of a load shall be discontinued at the direction of the Manager, an Officer or an Operator if there are reasonable grounds to believe that the load does not meet the requirements of this bylaw.

3.11 Operators and haulers must receive training in use of mechanical equipment located at the septage handling facility prior to validation of permit.

**Part 4 FACILITY USER PERMIT**

4.1 A hauler who discharges septage at the Municipal septage facility must have a valid Facility User Permit (Schedule C) issued by the Manager, which may be obtained by making application for the Facility User Permit on the form attached hereto as Schedule "B, and paying an annual fee as set out in Schedule "D".

4.2 Facility use permits must be retained in vehicles utilized for hauling of septage. Permits must be produced upon request.

4.3 Upon successful training and permit approval the hauler will be provided a PIN that will activate discharge system and track delivery flows to process billing information.

4.4 Following approval of the Facility User Permit the hauler will be provided a key to access facility entrance gate and an orientation of site.

4.5 The PIN and key must only be utilized by the hauler and its operators and cannot be assigned to any other person or persons.

**MUNICIPALITY OF CROWSNEST PASS  
BYLAW 823-2011 SEPTAGE DISPOSAL FACILITIES**

- 4.6 Each vehicle owned by the hauler that is used for the purpose of septage waste disposal at a septage disposal facility must be listed on the Facility User Permit.
- 4.7 The Manager may suspend or revoke a Facility User Permit for any or all vehicles licensed to any hauler for any violation of, or non-compliance with, the terms and conditions of this bylaw, or any enactment applicable to the discharge of waste into a septage disposal facility, when the violation or non-compliance interferes with the operation of the septage disposal facility.
- 4.8 The Manager may suspend or revoke a Facility User Permit if a generator or hauler falsifies or omits information regarding the source, type, or quality of septage discharged at a septage disposal facility.
- 4.9 The Manager may suspend or revoke a Facility User Permit for any or all vehicles licensed to any one hauler for failure to pay fees described in this bylaw within 60 days of being invoiced by the Municipality.

**Part 5 ENFORCEMENT POWERS**

- 5.1 A Manager, an Officer or any person authorized by a Manager may at any reasonable time cancel privileges assigned to handle haulers and operators for disposal of septage.
- 5.2 The Manager or an Officer may enforce the provisions of this bylaw.

**Part 6 MONITORING OF WASTES**

- 6.1 The contents of any vehicle transporting waste to the septage disposal facility, as a condition of discharge, may be sampled at any time by the Manager, an officer or an Operator.
- 6.2 The Manager, an Officer, or an Operator may require that a generator or hauler who wishes to discharge waste into the septage disposal facility shall undertake, at the person's expense, sampling and analysis of the waste to be discharged.
- 6.3 All sampling and analysis required under this bylaw shall be in accordance with the current American Water Wastewater Association Standard Methods for examination of water and wastewater.
- 6.4 Samples which have been collected under this bylaw shall be analyzed by an independent agency or by a laboratory authorized by the Manager.

**Part 7 OFFENCES AND PENALTIES**

- 7.1 A person who contravenes this bylaw or other requirement made or imposed under this bylaw, is guilty of an offence and is liable to a fine not exceeding \$2,000.

MUNICIPALITY OF CROWSNEST PASS  
BYLAW 823-2011 SEPTAGE DISPOSAL FACILITIES

- 7.2 Where an offence is committed or continues for more than one day, a person shall be deemed to have committed separate offences for each day on or during which an offence occurs or continues, and separate fines, each not exceeding \$2,000, may be imposed for each day or during which an offence occurs or continues.
- 7.3 Nothing in this bylaw shall restrict the Municipality from utilizing any other remedy that would otherwise be available to the Municipality bylaw.

**Part 8 RATES AND FEES**

- 8.1 The fees established by the Municipality are set out in Schedule "D" to this bylaw.

**Part 9 GENERAL**

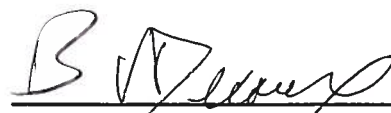
- 9.1 No person shall hinder or prevent the Manager or an Officer or a person authorized by the Manager from entering any premises or from carrying out their duties with respect to the administration of this bylaw.
- 9.2 Nothing in this bylaw relieves a person discharging waste from complying with the Municipality and provincial statutes.
- 9.3 The schedules annexed hereto shall be deemed to be an integral part of this bylaw.


**Part 10 EFFECTIVE DATE**

Read a **first time** this \_\_\_\_\_ 15th \_\_\_\_\_ day of March, 2011

Read a **second time** this \_\_\_\_\_ 29<sup>th</sup> day of \_\_\_\_\_ March \_\_\_\_\_, 2011

Read a **third time and finally** passed this 29<sup>th</sup> day of March, 2011

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer

MUNICIPALITY OF CROWSNEST PASS  
BYLAW 823-2011 SEPTAGE DISPOSAL FACILITIES

**SCHEDULE A**  
**BYLAW 823, 2011**

**MUNICIPALITY OF CROWSNEST PASS WASTEWATER TREATMENT  
FACILITY**

**LOCATION:**    **NE 20-7-3-5**

**BELLEVUE/HILLCREST LAGOON**



MUNICIPALITY OF CROWSNEST PASS  
BYLAW 823-2011 SEPTAGE DISPOSAL FACILITIES

SCHEDULE B  
BYLAW 823, 2011

**APPLICATION FOR A FACILITY USER PERMIT**

Submit Completed Form to:

Municipality of Crowsnest Pass  
Director of Operational Services  
Box 600  
Blairmore, AB T0K 0E0

Please Print

COMPANY NAME: \_\_\_\_\_

COMPANY REPRESENTATIVE: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

BUSINESS LICENSE NUMBER: \_\_\_\_\_

MAILING ADDRESS (if different from above): \_\_\_\_\_

TELEPHONE: (business) (home) \_\_\_\_\_ (fax) \_\_\_\_\_

The Facility User Permit fee as outlined in Schedule C must be remitted with the application.

2 List all vehicles to be included in the User Permit:

A. DESCRIPTION OF VEHICLE(S): \_\_\_\_\_

CAPACITY: (M3) \_\_\_\_\_

MAKE AND YEAR: \_\_\_\_\_

LICENSE NUMBER: \_\_\_\_\_

REGISTRATION NUMBER: \_\_\_\_\_

B. DESCRIPTION OF VEHICLE(S): \_\_\_\_\_

CAPACITY: (M3) \_\_\_\_\_

MAKE AND YEAR: \_\_\_\_\_

LICENSE NUMBER: \_\_\_\_\_

REGISTRATION NUMBER: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

Please print





**SCHEDULE C  
BYLAW 823, 2011**

**SEPTAGE FACILITY USER PERMIT**

Facility User Permit Valid for Year: \_\_\_\_\_

The applicant is permitted to operate the following vehicle(s) to discharge septage waste at disposal facility in accordance with Municipality of Crowsnest Pass **Bylaw # 823, 2011.**

<u><b>VECHICLE</b></u>	<u><b>LICENCE #</b></u>	<u><b>REGISTRATION</b></u>	<u><b>CAPACITY</b></u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**DIRECTOR OF OPERATIONAL SERVICE**

**DATE**

**Copy of permit must be retained in each vehicle**

**SCHEDULE D**  
**BYLAW 823, 2011**

**FEES AND CHARGES**

**DEPSOSIT**

A deposit of \$25.00 shall be collected for lock key required to access facility gate.

**FACILITY USER PERMIT**

Septic Facility Use Permit shall be \$50.00 per annum.

**DUMPING FEE**

A dumping fee as assigned of \$6/m3 will be charged for depositing septage at the Septage Disposal Facility operated by the Municipality of Crowsnest Pass.