



Board Meeting Agenda  
Monday, February 12, 2018 – 6:30 pm  
MDM Boardroom

- 1.0 Call to Order**
  - 1.1 The meeting was called to order at 6:30 pm**
  - 1.2 In attendance – Marty Neumeier, Derek Medland, Casey Morris, Kean Mitchell, Doreen Glavin, Joey O'Brien, Brad Murray, Ben Johnstone**
  - 1.3 Unable to attend – Lisa Sygutek, Wendy Catonio**
  
- 2.0 Adoption of the Agenda**
  - 2.1 Doreen Glavin moved that the agenda be adopted with additions, seconded by Derek Medland, carried.**
  
- 3.0 Approval of the Minutes from the January 18, 2018 board meeting.**
  - 3.1 Derek Medland moved that the minutes from the January 18, 2018 meeting be approved as submitted, seconded by Doreen Glavin, carried.**
  
- 4.0 Old Business**
  - 4.1 Volunteer policy committee update**
    - 4.1.1 No updates to report**
  - 4.2 Finance**
    - 4.2.1 Fiscal update 2017**
      - 4.2.1.1 Management continues to find incorrectly coded expenses in the variance report. Until they are able to reconcile the expenses the bottom line for 2017 remains uncertain. Budget audit should be complete by mid-year.**
    - 4.2.2 Financial Statement 2017**
      - 4.2.2.1 Doreen Glavin moved to accept the 2017 Financial Statement as presented, seconded by Derek Medland, carried.**
    - 4.2.3 Corporate Tax Return 2017**
      - 4.2.3.1 Presented for information. The Treasurer will submit the return to CRA.**
  - 4.3 Grants**
    - 4.3.1 CIP Grant update**
      - 4.3.1.1 Work is ongoing to finalize expense allocation details that will balance the grant plus matching funds with the expenses.**
    - 4.3.2 Grant application to CO-OP for Magic Carpet lift**
      - 4.3.2.1 Work is ongoing to prepare the grant application that will be submitted to CO-OP in conjunction with a Community Facilities Enhancement grant application. If approved the grants will fund the purchase and installation of a Magic Carpet lift.**



**4.3.3 Grant application for three STEP employees**

**4.3.3.1 A grant application, that will provide supplemental funding to cover the wages for three students for summer employment, has been submitted.**

**4.4 Gougeon Report update**

**4.4.1 Management is developing a project priority list for items identified in the Gougeon Report as well as a list of completed projects including costs.**

**4.5 Destination BC campaign**

**4.5.1 This tourism campaign that is being led by Cranbrook Tourism with the assistance of Seekers Media will focus on Highway 3 corridor tourism. Crowsnest Pass has been included as the eastern anchor point for the campaign. Our investment of \$2000 will promote activities and programming within the entire community for between 200 and 400 people per day when tours are scheduled.**

**5.0 New business**

**5.1 Delegates to the CWSAA spring meeting**

**5.1.1 For information. The cost to attend the Canada West Ski Areas Association meeting in April is \$530 per person. PPK has received a subsidy of \$1350 from CWSAA which can be applied towards the convention fees. There is enough money allocated in the PPK budget for training to top up this subsidy and send a total of three staff plus one PPK Ski Society board member to the meeting.**

**5.1.2 Derek Medland moved to send one board member to the meeting, seconded by Casey Morris, carried.**

**5.2 Olympic/Pre-Olympic Training**

**5.2.1 For information. Council has approved an effort contact the 2026 Olympic Games Bid Committee to pursue opportunities for PPK to host games and/or training events.**

**6.0 Delegations**

**6.1 For information. Ben Johnstone reported on an initiative to provide a limited number of complementary lift passes to staff. This is an operational issue that is covered within the ski hill budget and will be included in the updated Operations Manual .**

**7.0 In Camera**

**7.1 Derek Medland made a motion to go in-camera at 8:28 pm, seconded by Marty Neumeier.**

**7.2 Doreen Glavin made a motion to go out of in-camera at 9:05 pm, seconded by Derek Medland.**

**8.0 Additions to the Agenda**

**8.1 Finance Department support**

**8.1.1 Marty Neumeier presented a proposal to draft a letter to Administration with a request to provide financial services and information, as outlined in the Pass**



**Powderkeg Ski Hill Operating Agreement dated 25 June, 2014. Marty will draft the letter on behalf of the Board.**

## **8.2 Competition Club**

**8.2.1 For information. Joey O'Brien has drafted a PPK snow sports club vision and structure statement. The proposal outlines the plan to recruit two to three volunteers who will establish a community organization whose mandate will be to promote and administer sports and competition activities for a wide range of sporting organizations in the Crowsnest Pass area. The proposal was forwarded to a board member for review and feedback. The Board was supportive of the proposal.**

**9.0 Derek Medland made a motion to adjourn at 9:07 pm.**