



Municipality of Crowsnest Pass Policy

Policy No.:	1205-01
Policy Title:	Meal on Wheels Policy – Family and Community Support Services
Approval Date:	March 23, 2015
Revision Date:	March 23, 2015
Department:	Community Services – Family and Community Support Services

1.0 Reason for Policy

A policy of the Municipality of Crowsnest Pass under Family and Community Support Services to ensure operation the Meals on Wheels Program. Meals on Wheels provides hot nutritious noon-day meals, five days per week to any person within the Municipality, who through illness, age, or disability has difficulty providing meals for themselves.

2.0 Definitions

“**Director**” means the Director of the Municipality’s Community Services Department, or the employee(s) designated by the Director to implement this Policy.

“**Municipality**” or “**Municipal**” means the corporation of the Municipality of Crowsnest Pass located in the Province of Alberta.

“**Office**” means the Municipal Offices located at 8502 – 19th Avenue in Coleman, Alberta.

3.0 Policy Statements

- 3.1 Seniors 65+ and other community members with disability or illness (may be required to provide a doctor’s note) are eligible to sign up for meals on wheels.
- 3.2 Customers contact the FCSS Programmer to register for Meals on Wheels.
- 3.3 All meals must be paid for in advance. Delivery of meals will not commence until payment has been received. Meal cost is \$7.00 per meal and includes soup. A sandwich can be added for \$1.00.
- 3.4 Customers must provide 24 hour notice to make changes to or cancel meals.
- 3.5 Meals on Wheels are delivered by volunteer drivers. Drivers are reimbursed for mileage at a rate of \$17.00 per day.

MUNICIPALITY OF CROWSNEST PASS

A handwritten signature in black ink, appearing to read 'S. Steinke', is written over a horizontal line.

Sheldon Steinke, Chief Administrative Officer