



MINUTES - MUNICIPAL HISTORIC RESOURCES ADVISORY COMMITTEE
November 20, 2023, at 3:00 pm
Council Chambers, Coleman Municipal Office

PRESENT:

Board Member	Fred Bradley (Chair)
Board Member	Bryce Andreasen
Board Member	Howard Vandenhoeft
Board Member	Don Budgen (Vice Chair)
Board Member	Myriah Sagrafena
Board Member	Bruce Nimmo
Board Member	Gaston Aubin
Board Member	Vicki Kubik
Development Officer	Katherine Mertz
Municipal Representative	Johan van der Bank

ABSENT: Glen Girhiny (apology)

1. CALL TO ORDER

Fred Bradley called the meeting to order at 3:02 am.

2. ADOPTION OF AGENDA

MOTION by Howard Vandenhoeft to adopt the agenda as presented.

CARRIED

3. ADOPTION OF MINUTES

MOTION by Don Budgen to adopt the minutes of September 25, 2023.

CARRIED

4. CONSENT AGENDA

N/A

5. DELEGATIONS

N/A

6. REQUEST FOR DECISIONS

N/A



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7. ROUND TABLE DISCUSSION

- 7.1 Heritage Designation Plaque Templates – the material cost estimates from Behrends were reviewed. Fred Bradley suggested that cost should be further explored and offered to provide vendor information from the Crowsnest Historic Society.
- 7.2 Expression of Interest from Paul Thomas Becher Architecture Inc. – the Advisory Committee received for information the cover letter and resume from Mr. Becher, and discussed ways in which he and other potential firms could be involved in future public information sessions and possibly a revision of the Design Guidelines for the Crowsnest Pass Historic District, depending on Council approval of budget initiatives.
- 7.3 Community Updates
- 1) Don Budgen inquired regarding the public danger with a dilapidated building on Main Street Coleman (i.e. a leaning wall). Johan van der Bank offered to inquire with Municipal Administration.
 - 2) Don Budgen provided an update of progress with the Roxy renovation project.
 - 3) Myriah Sagrafena provided an update on matters at the Frank Slide Interpretive Centre.
- 7.4 2024 Advisory Committee board membership update:
- (a) Myra Sagrafena (Public at Large) – term expires December 31, 2024.
 - (b) Bruce Nimmo (Public at Large) – was re-appointed with a term expiring on December 31, 2026.
 - (c) Howard Vandenhoef (CNP Eco-museum / Bellevue Underground Mine) was re-appointed with a term expiring on December 31, 2026.
 - (d) Dawn Rigby (Community Futures CNP) was appointed as the representative from Community Futures with a term expiring on December 31, 2026. The Advisory Committee expressed appreciation for the service of Don Budgen.
 - (e) Bryce Andreasen (Chamber of Commerce) – term expires December 31, 2025.
 - (f) Fred Bradley (Crowsnest Historical Society) – term expires December 31, 2023 and he intends to re-apply.



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- (g) Municipal Planning Commission representative - Gaston Aubin will not continue as an MPC member in 2024 and the MPC will designate a representative at their November meeting. The Advisory Committee expressed appreciation for the service of Gaston Aubin.
- (h) Two Council representatives – at the 2023 Council Organizational meeting Vicki Kubik and Glen Girhiny were re-appointed to the MHRAC, with their terms expiring on December 31, 2024.

8. NEXT MEETING DATE

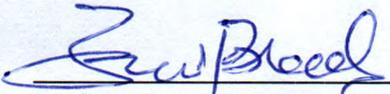
- Fred Bradley will not be able to attend meetings in January and February 2024.
- Monday, January 22, 2024 (if necessary) at 3:00 PM in Council Chambers, Municipal Office.
- Starting in January 2024 the regular meeting time is revised from 2:00 pm to 3:00 pm.

9. ADJOURNMENT

MOTION by Gaston Aubin to adjourn the meeting at 3:49 pm.

CARRIED

Approved by:


Fred Bradley, Chair

March 25 / 2024
Date