



Parks & Recreation Advisory Committee Meeting Minutes

**Municipality of Crowsnest Pass
Monday October 23, 2023 – 4:30 PM
MDM Community Centre**

Chairperson: Heather Davis

Secretary: Tracey Linderman

Present: Heather Davis – Chairperson
Randi Lynn Rinaldi – Vice Chairperson
Larry Hennig - Member at Large
Kevin Bergeron – Member at Large
Glen Girhiny – Council Representative
Lisa Sygutek – Council Representative
Trent Smith – Manager of Community Services
Tracey Linderman – Recreation Programmer

Absent:

1.0 Call to Order

H. Davis called the meeting to order at 4:34pm.

2.0 Adoption of Agenda

#23 - 64 MOVED BY: K. Bergeron

That the meeting agenda be adopted with the removal of the Delegation – Outdoor Skating Group.

CARRIED

3.0 Adoption of Minutes

#23 - 65 MOVED BY: G. Girhiny

To approve the minutes dated May 29, 2023, and approve the minutes of September 25, 2023.

CARRIED

4.0 Correspondence

Review the Press Release from the Southern Alberta Recreation Association regarding the Southern Alberta Summer Games in Coaldale 2024. Discussed the new facilities Coaldale have recently built and their future plans for facilities.

#23 - 66 MOVED BY: G. Girhiny

The Parks and Recreation Advisory Committee accepts the letter as information.

CARRIED

5.0 Delegations

6.0

6a) Outdoor Skating Rink Discussion

K. Bergeron met with the Outdoor Skating Group and discussed a work project that they would be interested in doing. The group decided to create and send out a survey on Facebook asking the community to see where they would like to see the rink located, usage and other information. The survey is attached.

Discussed what the indicators would be to continue the outdoor skating rink in the future. One would be maintaining the ice due to weather temperatures. Would like to see the Outdoor Skating rink group fundraise to add to the project as extra support. Council has committed to the trial run for 2023. Groups will communicate with one another and with citizens of the community to plan for the rink, Municipality will work with the groups to advertise updates and promote the developments of the Outdoor Skating Rink. The Community Handbook can be used as a tool for advertising however the committee feels it is too early for wayfinding signage. The Committee will review and discuss upgrades to the project after trial run is successful. No additional funding at this time however will consider in the future.

#23 -67 MOVED BY: G. Girhiny

K. Bergeron will continue to stay in contact with the Outdoor Skating Group and invite them as a delegation when more information is available.

CARRIED

6b) Update from Paper – presentation to Council

The Pass Herald will be contacted to discuss updates from the Parks and Recreation Advisory Committee on accomplishments. Plan to attend council to

communicate what was advocated by the committee such as Trail Systems, new outdoor facilities such as Frisbee Golf, Trails Masterplan, beautification such as the garbage /recycling container wraps.

#23 - 68 MOVED BY: K. Bergeron

Moves that H. Davis will arrange to attend council for and update from the Parks and Recreation Advisory Board in November and arrange to meet with the Pass Herald to submit information.

CARRIED

7.0 Parks & Recreation Reports

- Skate Park – The skatepark is in the design stage. Committee is gathering information from the community for feedback through hosting an open house, working on fundraising to support the project and request for design. Would like to ask them to attend as a delegation after their open house to get updates and show support.

Successful year with summer facilities and events, would like to add cross walks where needed on the trail by the CNP Mall in Blairmore and Art Gallery in Frank.

Action Item: T. Smith will research to see if a crossing can be painted in those areas.

#23 - 69 MOVED BY: L. Sygetuk

The Parks and Recreation Advisory Committee accepts the report as information.

CARRIED

8.0 New Business

8a) Board Member Recruitment

There have been no applicants submitted as of date for the vacant positions. The Committee would like to send a letter to community groups and organizations as information to see if anyone would be interested in apply as a member of the Advisory Board.

Action Item: L. Henning and R.L. Rinaldi will draft a letter to send out to groups and organizations to create interest in applications for the Advisory Committee vacant member positions.

#23 - 70 MOVED BY: K. Bergeron

Moves to have a letter drafted and sent to community groups to recruit new members to the Advisory Board.

CARRIED

8b) Presentation to Council

Discussed in 6b.

8c) Next Steps – 2022 PRAC Report

Would like to brainstorm and create a review chart, review 2022 report and update.

#23 - 71 MOVED BY: K. Bergeron

Moves to have a planning session and create a chart for the next steps of the Advisory Board.

CARRIED

Action Item: Review the 2022 Report and share ideas and input new ideas.

9.0 Public Input Period

10.0 In Camera

11.0 Adjournment

#23 - 72 MOVED BY: H. Davis

That the meeting be adjourned at 5:59pm. Next meeting scheduled for November 27.

CARRIED

Chairperson